



Halton Children's Trust
Minutes of Executive Group Meeting held on Tuesday 21st July 2009
4.00pm, Wade Deacon High School, Widnes

Present:

Gerald Meehan	Strategic Director of Children's Services (Co-Chair)
Steve Collett	Chief Officer, Cheshire Probation Area (Co-Chair)
Ann McIntyre	Operational Director, Business Support and Commissioning
John Pearce	Divisional Manager, Planning & Performance, CYPD
Paula St Aubyn	Divisional Manager, Safeguarding, Quality and Review
Michelle Bradshaw	Halton & St Helens PCT
Jane Lunt	Halton & St Helens PCT
John Pearce	Divisional Manager, Planning & Performance, CYPD
Dave Howard	Connexions Greater Merseyside
Nigel Moorhouse	Operational Director, Specialist Services
Amanda O'Brien	Third Sector Lead Engagement Officer
Judith Kirk	Operational Director for Universal Learning, CYPD
Jackie Burns	Learning & Skills Council, Greater Merseyside
Mark Grady	Policy & Partnership Development Officer, Halton LSP
Dympna Edwards	Deputy Director of Public Health, Halton & St Helens PCT
Pauline Burke	Representing Warrington and Halton Youth Offending Team
Karen Hickey	Children's Trust Partnership Officer (minutes)

Apologies

Gareth Jones	Youth Offending Team
Tony Crane	Organisational Development Manager, HBC

Item		Action
1.	Minutes and Action List from Children's Trust Executive Group meeting 28.04.09, including Actions List	
1.1	Item 1.1 financial mapping – AMc to meet with AO'B and Norma Hornby to discuss included on 3 rd Sector contributions in exercise	AMc/AOB
1.2	Item 4.2 Teenage Pregnancy Report – CAA have now included 'tagging' process as part of assessment, and the area of Teenage Pregnancy within Halton currently has red tag status. Dialogue to be held with inspectors around this, to emphasise that this is a Children's Trust priority	GM
1.3	Item 5.1 Timeline for CAF review – No feedback from Exec Group has been received. An external company has been commissioned to complete the review, and will be holding consultation events during September for all professionals who work with children, young people and their families. The issue of sample size as referred to during the Executive group meeting on the 9 th June refers to file audits only.	
1.4	Item 5.6 Performance Dashboard – New version has now been	

	<p>produced following feedback received. Dashboard to be used by GONW as a feedback tool, subject to agreement from Children's Trust Board. Performance report to be tabled for next Children's Trust Exec meeting on the 8th September.</p>	JP
2.	<p>Priorities</p>	
2.1	<p><u>SDP Update - Young People are Physically, Emotionally and Sexually Healthy</u> JL updated the group on progress to date. A workshop is planned for early September with SDP partners to establish the best way for funding to be spent. Current focus for PCT spending is on teenage pregnancy and short-term interventions, 300k has been commissioned for this. SDP funding will be used for long-term plans. DH updated on current issues with available data, which is 2 years old. SDP looking to develop commissioning function to establish current data. OBA Champions to be linked to SDPs to embed process throughout agencies. WNF funding has not been allocated as yet due to need to avoid duplication of current PCT spend. Locality work not being addressed as yet. GM suggested JL have dialogue with CAA inspectors to discuss measures being taken to address current teenage pregnancy outcomes. NM queried whether a profile of potentially vulnerable young people had been identified as yet, and if so would this be addressed with schools. DE confirmed that this is planned, as they have currently established an 'open door' policy with 2 high schools and are looking to use the good work done here as an example to other schools.</p>	JL
2.2	<p><u>SDP Update – All Young People are Successful when they Leave School</u> MB updated on progress to date. The full SDP membership is currently being established, and they are seeking representatives from schools, Jobcentre Plus, colleges and employers. An OBA methodology will be used. Regarding commissioning, current WNF providers will be used, but will be given different outcomes. GM added that there was also a CAA red flag status on employability and skills, and that CAA inspectors will meet with specific people on this issue.</p>	
2.3	<p><u>SDP Update – Children and Young People do Well Wherever they Live and Whatever their Needs</u> PStA updated the group on progress to date. Representatives from housing and 3rd Sector partnerships are now part of membership for this SDP. Subgroups have now been formed for each of the 6 indicators of success within this priority. The SDP has been initially tasked with data collation and analysis, to identify key areas to address. JK suggested looking at groups of children based on age bands, as priorities are linked at some levels. Discussion was held around this and it was agreed by the group that, although it will be helpful to work to age categories, it is important that we do not lose sight of the outcomes based framework which has been adapted to tackle SDP priorities, and this is the primary method that SDP groups should be working to.</p>	

3.	Information Items	
3.1	<p><u>JICU Development Update</u> AMc Outlined the report to the group, and the difficulty encountered in engaging partners in JICU activity. Due to current efficiency review within the authority we no longer have a dedicated business support and commissioning resource for CYPD, as this function is to be managed council-wide via a centre of excellence. Because of this there will be difficulties in resourcing a dedicated post to take the JICU forward.</p> <p>GM updated that a meeting is planned between Adult and Children's Social Care and the PCT, to look at resource available to create a joint commissioning unit. This would be a separate centre of excellence, and would link into Strategy and Policy, Procurement and Commissioning. This has not been addressed so far by the efficiency review. Halton and St Helens PCT are working towards a joint commissioning process with the local authority as part of future development, and the Joint Commissioning Support Group is currently working to develop a model for this. AMc and JL to bring joint commissioning report to next Children's Trust Exec group meeting. Development of JICU to be deferred until after efficiency review.</p>	AMc/JL
3.2	<p><u>Commissioning Priorities</u> GM updated the meeting that the Children's Trust Executive Group need a full list of what services are being commissioned by next meeting on the 8th September, to establish how the group is moving forward. Information will be required from SDP Chairs, and also an overview of all commissioning activity across all agencies for children and young people. AMc updated that a large percentage of services are procured, not commissioned, so an evaluation of this also needs to be done. Report on procured services to be brought to next Children's Trust Exec group meeting</p>	SDP Chairs/ ALL AMc
3.3	<p><u>Performance Update</u> Performance dashboard update to be brought to next Exec group meeting</p>	JP
3.4	<u>HSCB Board Minutes</u>	
3.4.1	<p>Item 3.3 safeguarding audit – A checklist for schools has been compiled. Once the assessment is completed the school would achieve HSCB kite mark. Jonathan Potter recommended that the checklist be piloted in a primary and secondary school to see if it is user friendly. HSCB endorsed the proposal.</p>	
3.4.2	<p>Item 5 feedback from frontline staff event – next event to be held jointly with Children's Trust, to promote awareness of the function of the Children's Trust and it's link to HSCB. Event would need to be held in January, to follow results from the CAF review. PStA to discuss theme of with Ann Towey. KH to assist with organisation of event, initial action to obtain and agree date for event with Ann Towey</p>	PStA KH

3.5	<u>HSCB Executive Group minutes</u> To be tabled for next meeting	KH
3.6	<u>Outcomes Based Accountability (OBA) Briefing</u> MG updated the group on progress to date. Training has now taken place of SDP Chairs (1 day overview course) and Champions (2 day overview and training course). A meeting has been arranged for the 3 rd August to establish how the training will be rolled out, and how the champions will link into SDPs, JP will lead on this.	JP
3.7	<u>Membership Changes to Children's Trust Board</u> The group were updated on the recent changes as follows: <ul style="list-style-type: none"> • Angela Padgett representing Halton Primary Head Teachers • Colin Billingsley representing Job Centre Plus • Norma Hornby, new Chair for CYP 3rd Sector Partnership • New membership to Board from Cheshire Fire and Rescue Services, Nick Evans 	
3.8	<u>One Children's Workforce Framework summary report for Halton</u> Report shared for information. AMc outlined progress of the OCWF tool, which has collected views of children's workforce via a questionnaire. Feedback will be used to move forward the development of the workforce, and key actions have been produced for different areas of activity. Children's Trust priorities now need to be embedded into organisations so that staff are aware of them. Progress reports to come to Children's Trust Exec group on a regular basis.	AMc
4.	Any Other Business	
4.1	<u>Flu update</u> DE fed back to the group that the business continuity plan may need to be implemented in Autumn, as school closures are envisaged due to staff absences. In addition to this, risk assessment processes for front line staff need to be amended to take flu risk into account.	
4.2	<u>Health Engagement Worker</u> AO'B updated that a new Health Engagement Worker, Laura Neilson, has started in the borough, and will be based at HVA	
6.	Date and Time of Next Meeting: Tuesday 8 th September 2009, 2.00pm Marketing Suite, Municipal Building Widnes	